

MINUTES  
of the Regular Meeting  
of the Concord Academy Petoskey  
Board of Directors  
Held at 2468 Atkins Road, Petoskey, MI 49770

May 15, 2018  
5:30pm

Board Members present: Mandi Garber, Erik VanHorn, Kathy Jacobsen, Robert Brown  
LSSU Representative: N/A  
Staff: Director, Angie Way, and Bookkeeper, Laurie Coy  
LEM: N/A

- I. Meeting called to order by Mandi Garber, Board of Director's Treasurer, at 5:30 pm.
- II. Roll Call called: Robert Brown-present, Eric VanHorn- present, Kathy Jacobsen- present, Mandi Garber- present
- III. Pledge of Allegiance
- IV. Concord Creed recited.
- V. Public Comment- N/A
- VI. Consent Calendar- Mandi Garber moved to approve the consent calendar as presented which included the agenda, previous board minutes and the monthly financials for April 2018. Second: Robert Brown. Unanimous approval. 4-0 vote. Motion passed.
- VII. LSSU Representative- N/A
- VIII. Directors Report- Mrs. Way reported that the school is having the final QRPG audit for the year tomorrow. The school received a letter from the MDE complimenting us on being fully compliant for our Title 1 & 2 audit held earlier in the year. The Annual Education Report has been completed and submitted. Mrs. Way, Mrs Kondrat and Mrs. Coy recently had a planning session with Nate Behlen regarding the consolidated application for next year. Mrs. Way commended the bands and Cantantes for a great concert. She also commended the MS theatre performance and 8<sup>th</sup> grade project presentations. Lastly, she commended the staff and students on the abundant amount of volunteering that has occurred out in the community this year, representing our school. Enrollment for next year is looking positive. 92.56% of the current students reenrolled and we have 168 scheduled for next year with 11 additional students interested in attending. Mrs. Ismond and Mrs. Walker have been out in the community at the Children's Health Fair and visiting preschools to help promote our school. This is "Assessment Season" and we are in the middle of a great deal of testing.
- IX. Old Business-
  - a. Strategic Plan- The board worked together fine tuning a strategic

plan for the next three year plan. Mandy Garber moved to table the strategic plans approval until the next board meeting.

Second: Kathy Jacobsen. Unanimous vote. 4-0 vote. Motion passed.

b. ESP Evaluation- The evaluations have been completed. The data compiled from them needs to be sent to LSSU.

c. Board Self Evaluation- The evaluations have been completed. The data compiled from them needs to be sent to LSSU.

X. New Business-

a. Enrollment Lottery for 18-19 School Year- There was no need for an enrollment lottery. All students applying have been placed into classes.

b. LEM Contract for the 18-19 School Year- Mandy Garber moved to approve the LEM Contract for the 18-19 School Year. Second: Robert Brown. Unanimous vote. 4-0 vote. Motion passed.

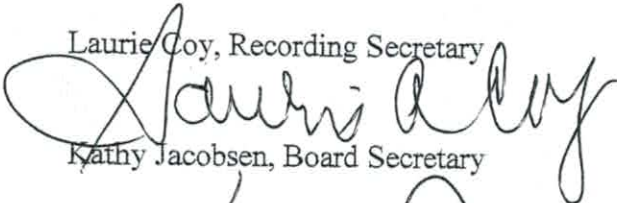
c. Approval of Calendar for the 18-19 School Year. Robert Brown moved to approve the calendar for the 18-19 school year. Second: Mandy Garber. Unanimous vote. 4-0 vote. Motion passed.

XI. Public Comment- Mrs. Schaefer spoke briefly about her thoughts on student retention and also asked if the administration kept track of responses regarding why students are leaving the school.

XII. Adjournment- Mandy Garber moved to adjourn. Second: Robert Brown. Unanimous approval. 4-0 vote. Motion passed.  
Meeting adjourned at 6:39pm.

Respectfully submitted,

Laurie Coy, Recording Secretary



Kathy Jacobsen, Board Secretary



4/22/18