

MINUTES
of the Regular Meeting
of the Concord Academy Petoskey
Board of Directors
Held at 2468 Atkins Road, Petoskey, MI 49770

September 25, 2018
5:30pm

Board Members present: Mandi Garber, Kathy Jacobsen and Robert Brown
LSSU Representative: Larry Kubovchick
Staff: Director, Kali McNamara, Assistant Director, Angie Way, and
Bookkeeper, Laurie Coy
LEM: Denise Sandison

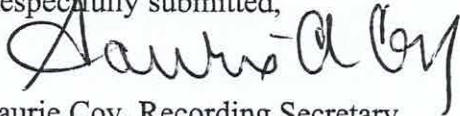
- I. Meeting called to order by Mandi Garber, Board of Director's President, at 5:29 pm.
- II. Roll Call called: Robert Brown-present, Kathy Jacobsen- present, Mandi Garber- present
- III. Pledge of Allegiance
- IV. Concord Creed recited.
- V. Public Comment- N/A
- X. New Business
 - a. Presentation of Audited Financial Statements FYE 6-30-18- Dan Smith presented the board with the audit for last year. He briefly discussed how the year looked financially. He stated that the school did a good job of budgeting and spending conservatively this all while remodeling to construct the Performing Arts Space. He felt it was still very important to concentrate on increasing enrollment as that state aid funding drives everything financially.
- VI. Consent Calendar- Mandi Garber moved to approve the consent calendar as presented which included the agenda, previous board minutes and the monthly financials for August 2018. Second: Kathleen Jacobsen. Unanimous approval. 3-0 vote. Motion passed.
- VII. LSSU Representative- Larry Kubovchick was present to represent LSSU. He mentioned that LSSU is still trying to reschedule the August professional development regarding legal issues. Angie at LSSU has 3 webinars set up for the board members to participate in. LSSU now has a new president and provost. It is uncertain how this will affect the charter schools. He then briefly mentioned the two grants that LSSU has available to its charter schools: the compliance grant- given to those schools with 85% compliance rating, and the Community Support Grant- given to those schools who need help with a special project. LSSU will

cover half the cost of the project up to \$3,000.00. LSSU is doing more marketing so if there are any good success stories they want us to pass them along. LSSU now has a school support specialist who is at our disposal if we need her. Lastly, he again stressed the importance of finding more board members for our school.

- VIII. Directors Report- Ms. McNamara reported that the school has resubmitted the Consolidated Application for review. This application includes Title 1, Title 2 and Title 4 totaling just under \$60,000.00. Ms. McNamara commended the staff for a very smooth start to the school year. Enrollment is currently at 181 with a possible 3 additional students coming in for the fine arts only. The current budget is set at 182. There have been no staffing changes. The first round of NWEA is in process currently. Denise Sandison then took over the floor and discussed briefly the MSTEP results from Spring 2018. She stressed that the results only showed a snap shot of one particular day. The NWEA test, however, is taken 3 times per year and tests can be retaken if a student has an issue on the testing day. The school feels that the NWEA is more valid and accurate to the true levels of our students. Ms. McNamara then mentioned that she had been in contact with the YMCA and that Christian Smith was present to discuss with the board some ideas. Christian Smith mentioned that they were possibly going to be purchasing a building very near the school and that they were interested in meeting with several board members to talk about working together and possible programs that they could offer our students. The board was receptive to his ideas and will be meeting with the YMCA board in the future. Also, Mrs. Way mentioned that the Little Traverse Civic Theatre was interested in renting the Performing Arts Space for some of their performances. The board discussed this possibility and felt that it was a good way to get more people in the door of our school. Details still need to be worked out. Ms. McNamara then mentioned to the board members that they have access to all board policies on line but that they now need to access them through Epicenter.
- IX. Old Business- N/A
- X. New Business-
- b. Appointing of Board Secretary/Treasurer- Kathy Jacobsen moved to appoint Robert Brown as Board Secretary and Mandi Garber as Board Treasurer. Second: Mandi Garber. Unanimous approval. 3-0 vote. Motion passed.
- XI. Public Comment- N/A
- XII. Adjournment- Mandi Garber moved to adjourn. Second: Robert Brown. Unanimous approval. 3-0 vote. Motion passed.

Meeting adjourned at 6:24pm.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Laurie Coy".

Laurie Coy, Recording Secretary

A handwritten signature in cursive script, appearing to read "Robert Brown".

Robert Brown, Board Secretary

6