

**MINUTES**  
of the Regular Meeting  
of the Concord Academy Petoskey  
Board of Directors  
Held at 2468 Atkins Road, Petoskey, MI 49770

March 17, 2022  
5:30pm

Board Members present: Jessica McGuiness, Shawna Messing, Jennifer Mackenzie and  
Tim Wilson  
LSSU Representative: Keith Krahnke  
Staff: Executive Director, Kali McNamara  
LEM: N/A

- I. Meeting called to order by Jessica McGuiness, Board of Director's President, at 5:30 pm.
- II. Roll Call was called: Jessica McGuiness- present, Shawna Messing-present, Tim Wilson-present, and Jennifer MacKenzie-present
- III. Pledge of Allegiance
- IV. Concord Creed recited.
- V. Public Comment- N/A
- VI. Consent Calendar- Jessica McGuiness moved to approve the consent calendar which included the current agenda, 12/07/21 board minutes and the monthly financials for November and December 2021 and January and February 2022. Second: Shawna Messing. Unanimous approval. 4-0 vote. Motion passed.
- VII. LSSU Representative- Keith Krahnke briefly reviewed his written report which was included in the board packet.
- VIII. Directors Report- Kali McNamara briefly reviewed her directors report which was included in the board packet. She made the board aware of the facility upgrades which have/will be installed including tinting on the front lobby doors and rear emergency doors of the school, Zeptive Detectors (vape detectors) and security cameras.
- IX. Correspondence- The board received a X-mas card from LSSU and a thank you card from the CSO.
- X. Old Business- N/A
- XI. New Business-
  - a. Approval of 2<sup>nd</sup> Revision of Budget FYE 6-30-22- Jessica McGuiness moved to accept the 2<sup>nd</sup> Revision of Budget FYE 6-30-22 as presented. Second: Shawna Messing. Unanimous approval. 4-0 vote. Motion passed.
  - b. Approval of Budget Timeline for Budget FYE 6-30-23- Jessica McGuiness moved to approve the Budget Timeline for Budget

FYE 6-30-23 as presented. Second: Shawna Messing.  
Unanimous approval. 4-0 vote. Motion passed.

- c. Future Board Member Nominees – The board briefly discussing the recruiting of new board members. Kali McNamara volunteered to put it in her newsletter, and she'll have Angie Way put it on the website

XII Public Comment-N/A

XIII. Adjournment- Jessica McGuiness moved to adjourn. Second: Shawna Messing. Unanimous approval. 4-0 vote. Motion passed.

Meeting adjourned at 5:56 pm.

Respectfully submitted,

Laurie Coy, Recording Secretary

Tim Wilson, Board Secretary