

MINUTES
of the Regular Meeting
of the Concord Academy Petoskey
Board of Directors
Held at 2468 Atkins Road, Petoskey, MI 49770

October 19, 2017
5:30pm

Board Members present: William Curtindale, Mandi Garber, Erik VanHorn, Robert Brown, Kathy Jacobsen
LSSU Representative: Larry Kubovchick
Staff: Director, Angie Way, Assistant Director, Kali Knodrat and Bookkeeper, Laurie Coy
LEM : N/A

- I. Meeting called to order by William Curtindale, Board of Director's President, at 5:32 pm.
- II. Pledge of Allegiance
- III. Concord Creed recited.
- IV. Public Comment- N/A
- V. Consent Calendar- Robert Brown moved to approve the current agenda, the board minutes for 9/21/17 and the financials for September 2017 as presented. Second: Kathy Jacobsen. Unanimous approval. 5-0 vote. Motion passed.
- VI. LSSU Representative- Larry Kubovchick notified the board members that board webinars will be starting soon. The first one is scheduled for 10/25/17 at 6pm.
- VII. Directors Report- Mrs. Way reported that we are currently 100% compliant with LSSU. The school had its QRPG audit today and was 100% compliant. Mrs. Way has applied for several grants recently: the Assessment grant, Instructional Time grant and a Title 4 grant. She commended the music department for the Elementary and Band, grades 5-6, informances for a job well done. She also reported that \$8,710.25 was raised for hurricane victims through the Hearts for Houston fund raising. Enrollment is currently at 180 today but was at 182 on count day. There have been no staffing changes. Mrs. Way reported that the results of the M-Step testing shown at the last board meeting were actually for the previous year and she went on to update the board with this years results. It seems that the students did not test quite as well this year for a variety of reasons. Mrs. Way went on to show the board the difference in the M-Step test results and the NWEA test results. The NWEA is used to show student growth and is broken down very specifically to help guide teachers as to what areas their students still need to focus on. Mrs. Way mentioned that the Scholarship Incentive was mailed out just before Count Day at the

cost of \$1102.00. We have had one student come in with the coupon who was referred by another family. There have been at least five other students who have enrolled without knowing about the scholarship program who will also benefit from it receiving a scholarship donation. Mrs. Way reported that she is diligently working on the budget. On the first day of school eleven students failed to show up so that created a shortfall. The budget is her top priority.

VIII. Old Business-

a. Enrollment-

1. Recruitment- Busing was discussed as a method of enticing students to enroll at our school. Mrs. Way also mentioned a new possibility. She offered up the idea of turning the two art rooms back into a multi-purpose room and make that into our performing art space. She calculated that with that amount of space and with aisles calculated in, it could seat approximately 188 people. This could be used for theatre performances, band/choir concerts, art shows, after school activities(robotics etc.) and the list goes on.

Kathy Jacobsen moved to have Angie contact the anonymous donor to see if they would allow us to renovate the multi-purpose room and make it into a performing arts space. Second: Robert Brown. Unanimous approval. 5-0 vote. Motion passed.

More discussion about recruitment took place. William Curtindale moved to have Angie Way present a recruitment plan for the 18-19 school year at the January board meeting. Second: Robert Brown. Unanimous approval. 5-0 vote. Motion passed.

2. Retention-

IX. New Business-

- a. Quality-No discussion on this topic
- b. Long-Term Strategic Plan.- William Curtindale talked about making up a long term strategic plan for the future. He urged the board members to come up with three ideas. Robert Brown left the meeting at this time.
- c. Localized School Goals- The board discussed the educational goals and Mrs. Way relayed what LSSU had mentioned to her about the goals. LSSU is looking for the board to come up with a 4th goal which is unique to our school and what our school is about.

Kathy Jacobsen moved to have Kali Kondrat present an idea for the 4th educational goal regarding the arts impact on our students using cohort vs non-cohort data. Second: Erik VanHorn.

Unanimous approval. 4-0 vote. Motion passed.

X. Public Comment- N/A

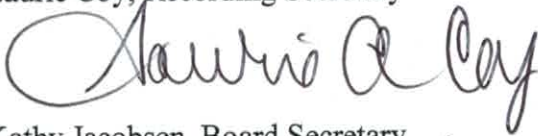
XI. Adjournment- Mandi Garber moved to adjourn. Second: Kathy Jacobsen.

Unanimous approval. 4-0 vote. Motion passed.

Meeting adjourned at 7:36pm.

Respectfully submitted,

Laurie Coy, Recording Secretary

Handwritten signature of Laurie Coy in cursive script.

Kathy Jacobsen, Board Secretary

Handwritten signature of Kathy Jacobsen in cursive script.