

MINUTES
of the Annual Meeting
of the Concord Academy Petoskey
Board of Directors
Held at 2468 Atkins Road, Petoskey, MI 49770

June 18, 2020
5:30pm

Board Members present Mandi Garber, Jessica McGuiness, Tim Wilson, Kathy Jacobsen
and Amy Stikovich (all remotely)
LSSU Representative: Keith Krahnke(remotely)
Staff: Director, Kali McNamara, and Bookkeeper, Laurie
Coy(remotely)
LEM: N/A

- I. Meeting called to order by Mandi Garber, Board of Director's President, at 5:32 pm.
- II. Roll Call was called: Mandi Garber- present, Kathy Jacobsen-present, Jessica McGuiness- present, Tim Wilson- present, and Amy Stikovich-present, all remotely.
- III. Pledge of Allegiance
- IV. Concord Creed recited.
- V. Public Comment- N/A
- VI. Consent Calendar- Mandi Garber moved to approve the consent calendar as presented which included the agenda, previous board minutes and the monthly financials for May 2020. Second: Tim Wilson. A vote was called: Tim Wilson- Yes, Amy Stikovich- Yes, Jessica McGuiness- Yes, Kathy Jacobsen- Yes, Mandi Garber- Yes. Unanimous approval. 5-0 vote. Motion passed.
- VII. LSSU Representative- Keith Krahnke reminded the board about the reauthorization packet which Concord Academy Petoskey will be completing this up coming year. He also mentioned that returning to school in the fall and how it looks along with the funding are still very uncertain for the 20-21 school year.
- VIII. Directors Report- Kali McNamara reported that the school just completed the REP report and submitted it. Enrollment is currently at 171 for the upcoming year. She also added that our participation with PHS for winter bowling has been put on hold.
- IX. Correspondence- N/A
- X. C.F.A. Report- Mandi Garber reported that CFA has received \$18.00 from Amazon Smile. She encouraged people to use the Amazon app and to make sure that Amazon smile is turned on with donations being contributed to Concord Academy Petoskey. Box tops are now being submitted online.

XI. Old Business-

- a. ESP Evaluation- Board members were encouraged to review the results of the evaluation.
- b. Board Self Evaluation- Board members were encouraged to review the results of the evaluation. Kali McNamara mentioned that the board manual contains information regarding finance, board roles and the responsibilities of the board members.

XII. New Business-

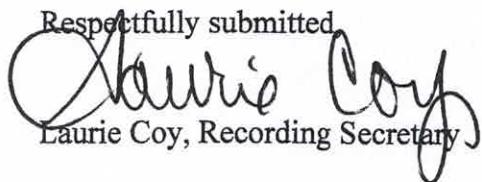
- a. Approval of a 20-21 School Year Calendar- Mandi Garber moved to accept the 20-21 School Year calendar as presented. Second: Tim Wilson. A vote was called: Tim Wilson- Yes, Amy Stikovich- Yes, Jessica McGuinness- Yes, Kathy Jacobsen- Yes, Mandi Garber- Yes. Unanimous approval. 5-0 vote. Motion passed
- b. Approval of Annual Appointments and Board calendar- Jessica McGuinness moved to appoint herself as Board President, Amy Stikovich as Board Vice-President, Tim Wilson as Board Secretary, and Mandi Garber as Board Treasurer. Second: Amy Stikovich. A vote was called: Tim Wilson- Yes, Amy Stikovich- Yes, Jessica McGuinness- Yes, Kathy Jacobsen- Yes, Mandi Garber- Yes. Unanimous approval. 5-0 vote. Motion Passed.
Amy Stikovich moved to approve all the remaining annual appointments along with the Board calendar for 20-21, as presented. Second: Jessica McGuinness. A vote was called: Tim Wilson- Yes, Amy Stikovich- Yes, Jessica McGuinness- Yes, Kathy Jacobsen- Yes, Mandi Garber- Yes. Unanimous approval. 5-0 vote. Motion passed.
- c. Approval of Final Budget FYE 6/30/20- Mandi Garber moved to approved the Final Budget FYE 6/30/20 as presented. Second: Jessica McGuinness. A vote was called: Tim Wilson- Yes, Amy Stikovich- Yes, Jessica McGuinness- Yes, Kathy Jacobsen- Yes, Mandi Garber- Yes. Unanimous approval. 5-0 vote. Motion passed.
- d. Approval of Budget FYE 6/30/21- Mandi Garber moved to approve the Budget FYE 6/30/21 as presented. Second: Jessica McGuinness. A vote was called: Tim Wilson- Yes, Amy Stikovich- Yes, Jessica McGuinness- Yes, Kathy Jacobsen- Yes, Mandi Garber- Yes. Unanimous approval. 5-0 vote. Motion passed.

XIII. Public Comment- N/A

- XIV. Adjournment- Mandi Garber moved to adjourn. Second- Tim Wilson. A vote was called: Tim Wilson- Yes, Amy Stikovich- Yes, Jessica McGuinness- Yes, Kathy Jacobsen- Yes, Mandi Garber- Yes. Unanimous approval. 5-0 vote. Motion passed.

Meeting adjourned at 6:06pm.

Respectfully submitted

A handwritten signature in cursive script that reads "Laurie Coy". The signature is written in black ink and is positioned over the typed name.

Laurie Coy, Recording Secretary

Tim Wilson, Board Secretary

A handwritten signature in cursive script that reads "Tim Wilson". The signature is written in black ink and is positioned below the typed name.