

MINUTES  
of the Regular Meeting  
of the Concord Academy Petoskey  
Board of Directors  
Held at 2468 Atkins Road, Petoskey, MI 49770

August 13, 2020  
5:30pm

Board Members present: Mandi Garber, Jessica McGuiness, Tim Wilson, Kathy Jacobsen  
and Amy Stikovich (all remotely)  
LSSU Representative: Keith Krahnke(remotely)  
Staff: Director, Kali McNamara, and Bookkeeper, Laurie  
Coy(remotely)  
LEM: N/A

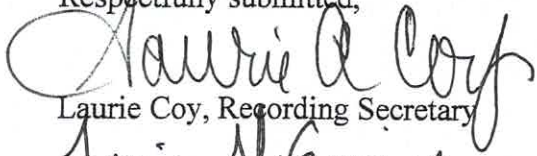
- I. Jessica McGuiness swore Tim Wilson in as a Board of Director member for the Concord Academy Petoskey School, renewing his membership for another term.
- II. Meeting called to order by Jessica McGuiness, Board of Director's President, at 5:35 pm.
- III. Roll Call was called: Mandi Garber- present, Kathy Jacobsen-present, Jessica McGuiness- present, Tim Wilson- present, and Amy Stikovich-present, all remotely.
- IV. Pledge of Allegiance
- V. Concord Creed recited.
- VI. Public Comment- N/A
- VII. Consent Calendar- Jessica McGuiness moved to approve the consent calendar as presented which included the agenda, previous board minutes and the monthly financials for June and July 2020. Second: Tim Wilson. A vote was called: Tim Wilson- Yes, Amy Stikovich- Yes, Jessica McGuiness- Yes, Kathy Jacobsen- Yes, Mandi Garber- Yes. Unanimous approval. 5-0 vote. Motion passed.
- VIII. LSSU Representative- Keith Krahnke talked briefly about the Preparedness Plan that is to be approved this evening along with the amendment to our charter contract with LSSU. Both, once approved, need to be placed on the website. He then reminded the board about the reauthorization packet for our charter contract which Concord Academy Petoskey will be completing this coming year.
- IX. Directors Report- Kali McNamara reported that Dan Smith was in the building today completing our financial audit FYE 6-30-2020. He will be presenting his findings at our September board meeting. She then commended Paul DeSimone on his exemplary work, serving as President of the MSBOA and for all his hard work in addition to his teaching duties.

Enrollment is currently at 166 and is changing hourly. Connie Leestma has decided to retire from Concord Academy Petoskey and will be greatly missed. Lake Superior State University has waived all fall NWEA testing requirements but the MDE is still requiring the testing of grades 8, 9, and 10 with the PSAT test and the SAT test with essays.

- X. Correspondence- N/A
- XI. C.F.A. Report- Jessica McGuiness reported that CFA was hoping to have a cleaning supply drive for parents to bring in additional cleaning supplies for the school. Due to the uncertainty of the future school year, she is uncertain how active the CFA will be, and she will keep everyone updated as we proceed forward.
- XII. Old Business-
  - a. Possible property sale- Mandi Garber moved to move forward with contacting the mortgage company and Performance Engineers in regard to the possibilities of selling property to the Petoskey Soccer Club. Motion failed due to lack of support.
- XIII. New Business-
  - a. Approval of Board Policy Updates –Spring 2020- Jessica McGuiness moved to approve the Board Policy Updates – Spring 2020 as presented. Second: Amy Stikovich. A vote was called: Tim Wilson- Yes, Amy Stikovich- Yes, Jessica McGuiness- Yes, Kathy Jacobsen- Yes, Mandi Garber- Yes. Unanimous approval. 5-0 vote. Motion passed.  
  
Kathy Jacobsen informed the Board of Directors that she would be resigning her post on the Board of Directors for Concord Academy Petoskey effective November 1, 2020.
  - b. Approval of the Preparedness/Response Plan & Workplace Safety Plan- Jessica McGuiness moved to approve the Resolution approving the Preparedness/Response Plan including the Workplace Safety Plan and the amendment to the Charter contract which Concord Academy Petoskey has with Lake Superior State University. Second: Kathy Jacobsen. A vote was called: Tim Wilson- Yes, Amy Stikovich- Yes, Jessica McGuiness- Yes, Kathy Jacobsen- Yes, Mandi Garber- Yes. Unanimous approval. 5-0 vote. Motion Passed.
- XIV. Public Comment- N/A
- XV. Adjournment- Jessica McGuiness moved to adjourn. Second- Tim Wilson. A vote was called: Tim Wilson- Yes, Amy Stikovich- Yes, Jessica McGuiness- Yes, Kathy Jacobsen- Yes, Mandi Garber- Yes. Unanimous approval. 5-0 vote. Motion passed.

Meeting adjourned at 6:27pm.

Respectfully submitted,

Handwritten signature of Laurie A. Coy in cursive script.

Laurie Coy, Recording Secretary

Handwritten signature of Tim Wilson in cursive script.

Tim Wilson, Board Secretary