

MINUTES
of the Regular Meeting
of the Concord Academy Petoskey
Board of Directors
Held at 2468 Atkins Road, Petoskey, MI 49770

February 18, 2021
5:30pm

Board Members present: Mandi Garber, Jessica McGuiness, Shawna Messing and Tim Wilson (all remotely)
Absent Board Members: Amy Stikovich,
LSSU Representative: Keith Krahnke (remotely)
Staff: Director, Kali McNamara, and Business Manager, Laurie Coy (remotely)
LEM: N/A

- I. Meeting called to order by Jessica McGuiness, Board of Director's President, at 5:30 pm.
- II. Roll Call was called: Mandi Garber- present, Jessica McGuiness- present, Tim Wilson- present, and Mandi Garber-present (all remotely)
- III. Pledge of Allegiance
- IV. Concord Creed recited.
- V. Public Comment- N/A
- VI. Consent Calendar- Jessica McGuiness moved to approve the consent calendar which included the current agenda, 1/21/21 board minutes and the monthly financials for January 2021 as presented. Second: Tim Wilson. A vote was called: Tim Wilson-Aye, Jessica McGuiness-Aye, Mandi Garber-Aye, and Shawna Messing-Aye. Unanimous approval. 4-0 vote. Motion passed.
- VII. LSSU Representative- Keith Krahnke submitted a written report in the board packet but he reviewed a few of the topics. He reported that the reauthorization of our charter contract is moving along smoothly. He reminded the board that the conflict-of-interest document that each board member completes needs to be submitted yearly and may become an Epicenter request. Lastly, he reminded the board that Jessica McGuiness and Mandi Garber's board terms are expiring in June and they need to be reappointed or they need to find new board members.
- VIII. Directors Report- Kali McNamara submitted her report in written form in the board packet but touched on a few highlights. She thanked the teachers and staff for continuing to do a great job through these unusual times with the COVID-19 epidemic. The current enrollment is at 150. The Extended Learning Plan has no changes as the teachers continue with

the Accelerate program. She reported that a majority of the staff received their 2nd COVID-19 vaccine on Tuesday. As a result, school was closed Wednesday following a suggestion from health care officials. Also, the shortage of substitutes available during this COVID-19 pandemic played into the decision. The admin staff is working on the reauthorization paperwork and are nearly ready to submit all requested documents before the March 1st deadline. Lastly, she mentioned several facility upgrades. IWave air purifiers were installed in all furnaces throughout the entire school. They use positive and negative ions to kill viruses, bacteria and most importantly the Covid-19 virus. Over spring break, a Mitel phone system will be installed throughout the building giving the school E911 capabilities. Finally, our roof tear off-replacement project is scheduled to start on June 21st, 2021 approximately.

IX. Correspondence- N/A

X. C.F.A. Report- The CFA received a card from the Petoskey-Harbor Springs Foundation celebrating their 20-year anniversary as a member. CFA has been receiving many thanks from the teachers for “spoiling” them this year. They currently have some teacher games going on in the school. No money came in this month.

XI. Old Business-

XII. New Business-

- a. Extended Covid-19 Learning Plan Reconfirmation –Feb 2021- Jessica McGuiness moved to accept the Extended Covid-19 Learning Plan Reconfirmation-Feb 2021 as presented. Second: Tim Wilson. A vote was called: Tim Wilson–Aye, Jessica McGuiness-Aye, Mandi Garber-Aye, and Shawna Messing-Aye. Unanimous approval. 4-0 vote. Motion passed.
- b. Approve Reappointment of Board Member Jessica McGuiness- Jessica McGuiness moved to accept the reappointment of Board Member Jessica McGuiness to the Board of Directors for Concord Academy Petoskey for another term. Second: Tim Wilson. A vote was called: Tim Wilson–Aye, Jessica McGuiness-Aye, Mandi Garber-Aye, and Shawna Messing-Aye. Unanimous approval. 4-0 vote. Motion passed.
- c. Discuss Future Board Member Nominees/Reappointments - Mandi Garber reported that she would not be returning to the board. Jessica McGuiness talked to one possible candidate but they decided that they could not commit to the time commitment. Keith Krahnke stressed the importance of seeking out a new board member in the very near future.
- d. Appointment of the Chief Administrative Officer (CAO)- Jessica McGuiness moved to appointment the Board Treasurer for Concord Academy Petoskey to fulfill the position of Chief Administrative Officer (CAO) for Concord Academy Petoskey. Second: Tim Wilson. A vote was called: Tim Wilson–Aye, Jessica McGuiness-Aye, Mandi Garber-Aye, and Shawna

Messing-Aye. Unanimous approval. 4-0 vote. Motion passed.

XIII Public Comment- N/A

XIV. Adjournment- Jessica McGuiness moved to adjourn. Second: Mandi Garber. A vote was called: Tim Wilson-Aye, Jessica McGuiness-Aye, Mandi Garber-Aye, and Shawna Messing-Aye. Unanimous approval. 4-0 vote. Motion passed.

Meeting adjourned at 5:51pm.

Respectfully submitted,



Laurie Coy, Recording Secretary


Jessica McGuiness, Board President