

**MINUTES**  
of the Regular Meeting  
of the Concord Academy Petoskey  
Board of Directors  
Held at 2468 Atkins Road, Petoskey, MI 49770

February 20, 2020  
5:30pm

Board Members present: Mandi Garber, Jessica McGuiness, Tim Wilson  
and Amy Stikovich ( arrived at 5:40pm)

Board Members absent: Kathy Jacobsen

LSSU Representative: N/A

Staff: Director, Kali McNamara, and Bookkeeper, Laurie Coy

LEM: N/A

- I. Meeting called to order by Mandi Garber, Board of Director's President, at 5:36 pm.
- II. Roll Call called: Mandi Garber- present, Kathy Jacobsen-absent, Jessica McGuiness- present, Tim Wilson – present, and Amy Stikovich- absent
- III. Pledge of Allegiance
- IV. Concord Creed recited.
- V. Public Comment- N/A
- VI. Consent Calendar- Mandi Garber moved to approve the consent calendar as presented which included the agenda, previous board minutes and the monthly financials for January 2020. Second: Jessica McGuiness. Unanimous approval. 3-0 vote. Motion passed. Amy Stikovich arrived after this motion.
- VII. LSSU Representative N/A
- VIII. Directors Report- Kali McNamara briefly touched on a few of the points in her Director's Report. She commended the HS band students who attended the Solo & Ensemble competition for their success. She reported on the various testing cycles and where we are at in those cycles. She then noted that the school had recently had a Lock Down Drill. She explained the procedure of this drill and how the school, as a whole, completed the drill. Lastly, she brought the boards attention to all the upcoming events planned in the next month for our school.
- IX. Old Business- N/A
- X. New Business-
  - a. Board Member reappointment for 20-21 – Tim Wilson. Amy Stikovich moved to approve the reappointment of Tim Wilson to the Board of Directors for the Concord Academy Petoskey School for another term. Second: Jessica McGuiness. Unanimous approval. 4-0 vote. Motion passed.

b. Discussion of Roofing project for school – Summer 2020. Mrs. Coy presented a detailed description of the process of planning ahead for capital projects for the Concord Academy Petoskey school. She explained the process of getting bids, setting priorities and doing due diligence in projecting budgets out into the future. With the roof replacement being deemed the first order of business and the largest, an extensive study of contractors and roofing material types and options took place. She presented the options for the roofing material types along with an explanation of the process of narrowing down the contractors. After many discussions with the administration and other professionals, a proposal was submitted to the board for discussion. Mandi Garber moved to accept the proposal presented of having Story Roofing Company of Gaylord, MI tear off/replace the entire existing roof minus the flat roof with GAF Timberline Ultra HD shingles and for the work to occur this summer with the funding to follow as presented. Second: Jessica McGuiness. Unanimous approval. 4-0 vote. Motion passed.

A brief update on the status of the CFA (Concord Family Organization) parent organization followed with Jessica McGuiness and Mandi Garber updating the board about upcoming events and monetary status.

- XI. Public Comment- N/A
- XII. Adjournment- Amy Stikovich moved to adjourn. Second: Mandi Garber. Unanimous approval. 4-0 vote. Motion passed.

Meeting adjourned at 6:13pm.

Respectfully submitted,

Laurie Coy, Recording Secretary

Tim Wilson, Board Secretary