

MINUTES
of the Regular Meeting
of the Concord Academy Petoskey
Board of Directors
Held at 2468 Atkins Road, Petoskey, MI 49770

April 21, 2022
5:30pm

Board Members present: Jessica McGuiness, Shawna Messing, Jennifer Mackenzie and
Tim Wilson
LSSU Representative: N/A
Staff: Executive Director, Kali McNamara, Business Manager,
Laurie Coy
LEM: N/A

- I. Meeting called to order by Jessica McGuiness, Board of Director's President, at 5:33 pm.
- II. Roll Call was called: Jessica McGuiness- present, Shawna Messing-present, Tim Wilson-present, and Jennifer MacKenzie-present
- III. Pledge of Allegiance
- IV. Concord Creed recited.
- V. Public Comment- There was no public comment.
- VI. Consent Calendar- Jessica McGuiness moved to approve the consent calendar which included the current agenda, the 3/17/22 board minutes and the monthly financials for March 2022. Second: Jennifer MacKenzie. Unanimous approval. 4-0 vote. Motion passed.
- VII. LSSU Representative- Jessica McGuiness and Kali McNamara briefly reviewed Keith Krahnke's report which was included in the board packet.
- VIII. Directors Report- Kali McNamara briefly reviewed her directors report which was included in the board packet. She informed the board that the Kindergarten Round-up was very successful and that based on current applications it looks like there will probably be a lottery draw for both kindergarten and the developmental kindergarten classes next month. She announced that Angie Way will be retiring at the end of this year. She also reminded that board members that there is a HS theatre performance this evening and tomorrow evening in our Performing Arts Space. Kali McNamara then turned the floor over to Laurie Coy to update the board on the ESSER III grant. Laurie Coy started by reviewing information about the three ESSER grants and the difference in them. She stated that since our last board meeting on December 7th, 2021, the ESSER III application had been submitted by the December 15th deadline. This grant application culminated from the input from the ESSER survey that was sent to students, parents, board members, staff and community members along with a brainstorming meeting with all employees. On March 28th, 2022,

we were approved for the initial amount of the ESSER III, \$253,204. The board was given a copy of the survey questions, the responses from the survey and the plan for use of the ESSER III funding. The plan also included the proposed use of the funding for the remaining amount of ESSER III funds. The plan and the survey results are posted on the website for public review. Laurie Coy stated that they would be keeping the board informed of the upcoming amendment and any other developments with this grant. The board discussed the use of these funds and had several questions for Kali McNamara and Laurie Coy as to allowable uses of funds and offered input of possible school needs that could be included.

- IX. Correspondence- Jessica McGuiness received an email from the Petoskey Field House in regard to renting the field next to their business which the school owns. Jessica McGuiness will be contacting them.
- X. Old Business- Future Board Member Nominees- The board discussed the need for another board member. They will be continuing their search for that individual.
- XI. New Business-
 - a. ESP Evaluation- The board was reminded that they need to complete the ESP Evaluation which Kali McNamara emailed them last week. This survey needs to be completed by the next board meeting on May 19, 2022.
 - b. Board Self Evaluation- The board was reminded that they need to complete the Board Self Evaluation which Kali McNamara emailed them last week. This survey needs to be completed by the next board meeting on May 19, 2022.
 - c. Approval of Overnight Robotics trip- Spring 2022- Jessica McGuiness moved to approve the Overnight Robotics trip as presented. Second: Shawn Messing. Unanimous approval. 4-0 vote. Motion passed.
 - d. Approval of Stratford trip-Oct 2022- Jessica McGuiness moved to approve the Stratford trip as presented. Second: Shawna Messing. Unanimous approval. 4-0 vote. Motion passed.
 - e. Board Succession Plan- Jessica McGuiness stated that if she was unable to attend the meeting and since we have no vice-president then the duty of running the meeting would fall to the board secretary. Jessica McGuiness also mentioned that upon the expiration of her term, she will not be reapplying for the board of directors.
- XII. Public Comment- There was no public comment.
- XIII. Adjournment- Jessica McGuiness moved to adjourn. Second: Shawna Messing. Unanimous approval. 4-0 vote. Motion passed.

Meeting adjourned at 5:59 pm.

Respectfully submitted,

Laurie Coy, Recording Secretary

Tim Wilson, Board Secretary