

MINUTES  
of the Regular Meeting  
of the Concord Academy Petoskey  
Board of Directors  
Held at 2468 Atkins Road, Petoskey, MI 49770

December 7, 2021  
5:30pm

Board Members present: Jessica McGuiness, Shawna Messing, Amy Stikovich,  
Jennifer Mackenzie, all in person and Tim Wilson, virtually  
LSSU Representative: Keith Krahnke  
Staff: Executive Director, Kali McNamara, and Business Manager,  
Laurie Coy  
LEM: N/A

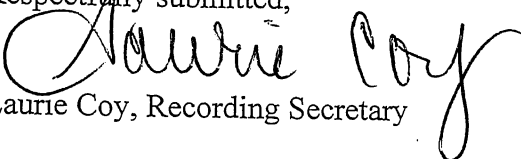
- I. Jessica McGuiness swore in Jennifer MacKenzie to the Board of Directors for the Concord Academy Petoskey school.
- II. Meeting called to order by Jessica McGuiness, Board of Director's President, at 5:33 pm.
- III. Roll Call was called: Jessica McGuiness- present, Shawna Messing-present, Tim Wilson-present(virtually), Jennifer MacKenzie-present and Amy Stikovich-present
- IV. Pledge of Allegiance
- V. Concord Creed recited.
- VI. Public Comment- N/A
- VII. Consent Calendar- Jessica McGuiness moved to approve the consent calendar which included the current agenda, 10/21/21 board minutes and the monthly financials for October 2021. Second: Amy Stikovich. Unanimous approval. 5-0 vote. Motion passed.
- VIII. LSSU Representative- Keith Krahnke briefly reviewed his written report. He welcomed Jennifer MacKenzie to the Board of Directors. He stressed the importance of board members getting their 2 hours of professional development in each year. He handed out gift bags to the board members for Board Appreciation Month which is in January. He also commended Laurie Coy for getting financials out in a timely fashion and in an easy to understand format. Lastly, he mentioned that some board members might be getting interviewed in February as part of the process of LSSU getting their accreditation.
- IX. Directors Report- Kali McNamara welcomed Jennifer MacKenzie to the board. She briefly reviewed her directors report. She then stressed the need for the board members to view the Annual Academic Report compiled by Julie Hopper showing the student growth and achievement

over the past year. It also shows how our students tested in comparison to state and federal requirements.

- X. Correspondence- N/A
- XI. Old Business- N/A
- XII. New Business-
  - a. Approval of Board Policies – Fall 2021 Revisions- Jessica McGuiness moved to approve the Board Policy revisions for the Fall of 2021 as presented. Second: Shawna Messing. Unanimous approval. 5-0 vote. Motion passed.
  - b. Approval of 1<sup>st</sup> Revision Budget FYE 6/30/22 – Jessica McGuiness moved to approve the 1<sup>st</sup> Revision Budget FYE 6/30/22 as presented. Second: Shawna Messing. Unanimous approval. 5-0 vote. Motion passed.
  - c. Petoskey Field House- Jessica McGuiness briefly reviewed that the Petoskey Field House was requesting to use our field as a soccer field with no written agreement. Jessica McGuiness moved to deny the Petoskey Field House the use of our field with no written agreement as it is a liability issue. Second: Amy Stikovich. Unanimous approval. 5-0 vote. Motion passed.
  - d. Annual Academic Report- This topic was covered in the directors' report.
- XIII Public Comment-N/A
- XIV. Adjournment- Jessica McGuiness moved to adjourn. Second: Amy Stikovich. Unanimous approval. 5-0 vote. Motion passed.

Meeting adjourned at 5:57 pm.

Respectfully submitted,

  
Laurie Coy, Recording Secretary

Tim Wilson, Board Secretary

