

MINUTES
of the Regular Meeting
of the Concord Academy Petoskey
Board of Directors
Held at 2468 Atkins Road, Petoskey, MI 49770

March 18, 2021
5:30pm

Board Members present: Mandi Garber, Jessica McGuiness, Shawna Messing, Amy Stikovich and Tim Wilson (all remotely)
LSSU Representative: Keith Krahnke (remotely)
Staff: Director, Kali McNamara, and Business Manager, Laurie Coy (remotely)
LEM: N/A

- I. Meeting called to order by Jessica McGuiness, Board of Director's President, at 5:30 pm.
- II. Roll Call was called: Mandi Garber- present, Jessica McGuiness- present, Tim Wilson- present, Amy Stikovich- present and Mandi Garber-present (all remotely)
- III. Pledge of Allegiance
- IV. Concord Creed recited.
- V. Public Comment- N/A
- VI. Consent Calendar- Jessica McGuiness moved to approve the consent calendar which included the current agenda, 2/18/21 board minutes and the monthly financials for February 2021 as presented. Second: Amy Stikovich. A vote was called: Tim Wilson–Aye, Jessica McGuiness-Aye, Mandi Garber-Aye, Amy Stikovich-Aye and Shawna Messing-Aye. Unanimous approval. 5-0 vote. Motion passed.
- VII. LSSU Representative- Keith Krahnke submitted a written report in the board packet but he reviewed a few of the topics. He mentioned that the ESSER grant funds are coming but that there are strings attached. LSSU performance center will be presenting “How to Survive Middle School” on October 18, 2021 and is hoping that our school will be able to attend. There is a board webinar regarding Board Succession coming up. Lastly, Keith Krahnke complimented Kali McNamara as being a great leader and a true asset, showing great leadership in the LSSU meetings and in the running of our charter school.
- VIII. Directors Report- Kali McNamara submitted her report in written form in the board packet but touched on a few highlights. She mentioned that we passed our insurance review and just recently applied for the SRSA and Title 6 grants for the upcoming school year. Enrollment is currently at 148 and we have 10 new applications for the new year. She

was pleased to report that our Extended Covid Learning Plan for March shows great interaction rates. We are completing some facility upgrades over spring break. A new Mitel phone system will be installed which is E911 capable. Also, a new bottle filling/drinking fountain will be installed in the lobby. Lastly, she mentioned that both the Title IX Coordinators have had their training through Thrun Law Firm, and we have formed a partnership with Concord Academy Boyne and Charlevoix Montessori in the eventuality that we need an Appeals Officer during the Title IX process.

- IX. Correspondence- N/A
- X. C.F.A. Report- The CFA had a meeting on March 10th, 2021 and the next meeting will be April 14th, 2021. They have events planned for Earth Day and Teacher Appreciation Week.
- XI. Old Business-
 - a. Future Board Member Nominees- The board briefly spoke about the need to canvas the Concord family and community for a new member for the board.
- XII. New Business-
 - a. Extended Covid-19 Learning Plan Reconfirmation –March 2021- Jessica McGuinness moved to accept the Extended Covid-19 Learning Plan Reconfirmation-March 2021 as presented. Second: Tim Wilson. A vote was called: Tim Wilson–Aye, Jessica McGuinness-Aye, Mandi Garber-Aye, Amy Stikovich-Aye and Shawna Messing-Aye. Unanimous approval. 5-0 vote. Motion passed.
 - b. Approve 2nd Revision of the Budget FYE 6-30-21- Jessica McGuinness moved to approve the 2nd Revision of the Budget FYE 6-30-21 as presented. Second: Amy Stikovich. A vote was called: Tim Wilson–Aye, Jessica McGuinness-Aye, Mandi Garber-Aye, Amy Stikovich-Aye and Shawna Messing-Aye. Unanimous approval. 5-0 vote. Motion passed.
 - c. Approve Budget Timeline for Budget FYE 6-30-22- Jessica McGuinness moved to approve the Budget Timeline for Budget FYE 6-30-22 as presented. Second: Tim Wilson. A vote was called: Tim Wilson–Aye, Jessica McGuinness-Aye, Mandi Garber-Aye, Amy Stikovich-Aye and Shawna Messing-Aye. Unanimous approval. 5-0 vote. Motion passed.
- XIII Public Comment- N/A
- XIV. Adjournment- Jessica McGuinness moved to adjourn. Second: Tim Wilson. A vote was called: Tim Wilson–Aye, Jessica McGuinness-Aye, Mandi Garber-Aye, Amy Stikovich-Aye and Shawna Messing-Aye. Unanimous approval. 5-0 vote. Motion passed.

Meeting adjourned at 5:52pm.

Respectfully submitted,

Laurie Coy, Recording Secretary

Jessica McGuinness, Board President