

**MINUTES**  
of the Regular Meeting  
of the Concord Academy Petoskey  
Board of Directors  
Held at 2468 Atkins Road, Petoskey, MI 49770

January 16, 2020  
5:30pm

Board Members present: Mandi Garber, Kathy Jacobsen, Jessica McGuiness, Tim Wilson  
and Amy Stikovich  
LSSU Representative: Keith Krahnke  
Staff: Director, Kali McNamara, and Bookkeeper, Laurie Coy  
LEM: N/A

- I. Meeting called to order by Mandi Garber, Board of Director's President, at 5:32 pm.
- II. Roll Call called: Mandi Garber- present, Kathy Jacobsen- present, Jessica McGuiness- present, Tim Wilson – present, and Amy Stikovich- present
- III. Pledge of Allegiance
- IV. Concord Creed recited.
- V. Public Comment- N/A
- VI. Consent Calendar- Mandi Garber moved to approve the consent calendar as presented which included the agenda, previous board minutes and the monthly financials for November and December 2019. Second: Jessica McGuiness. Unanimous approval. 5-0 vote. Motion passed.
- VII. LSSU Representative- Keith Krahnke presented each board member with a gift for Board Appreciation Month and commended them on the job they were doing. He also drew their attention to the board roster and the fact that there will be one board member whose term expires in June 2020. He advised starting the process of re-nominating that board member or to look elsewhere for a new board member. He then briefly mentioned the webinar for the board which occurred on 1/15/2020. Lastly, he noted that LSSU will be hosting a classic pianist on 2/18 and they will also be performing Midsummer Nights Dream on 3/17/2020. He also commended the four CAP students whose X-mas drawings were picked in the X-mas card contest.
- VIII. Directors Report- Kali McNamara reported that the school just had their 2<sup>nd</sup> QRPg audit and passed with 100% compliance. The school has also submitted the Consolidated Application amendment and has been approved. She commended Mr. DeSimone and the band students for the band concert and the EL students and Mr.Schils, also, for the EL concert in December. She mentioned that the brass quartet played at Boyne Mountain and commended them on their performance there also.

Enrollment is currently at 175. The teachers are now on their second round of NWEA testing. Ms. McNamara was glad to announce that Governor Whitmer increased the student foundation grant by \$240 per student for the charter schools. Lastly, she briefly mentioned the enrollment trends graphs and noted that the enrollment at CAP has been holding steady.

IX. Old Business- N/A

X. New Business-

a. Approval of the Senior Trip – 2020- The seniors presented their plan for the senior trip this spring. After hearing the details of their trip, Mandi Garber moved to table approval of their trip until the February meeting after which they will have had time to research several issues. Second: Amy Stikovich. Unanimous approval. 5-0 vote. Motion passed. Item tabled.

b. Approval of Fall 2019 Board Policy Updates- Mandi Garber moved to approve all Fall 2019 Board Policy updates as presented. Second: Tim Wilson. Unanimous approval. 5-0 vote. Motion passed.

c. Review of 18-19 Academy Financial Solvency Report- Keith Krahnke briefly talked about the solvency report and commended CAP on their sound financial position.

d. Board Nomination/reappointments for 20-21- The board briefly talked about whether Mr. Wilson would be reapplying to be on the board again, giving him time to contemplate his decision. This is all in preparation for when his term expires on 6/30/2020.

e. Board Webinar – 1/15/2020- The board briefly talked with Keith Kranke about the webinar and ways to make it better.

XI. Public Comment- N/A

XII. Adjournment- Mandi Garber moved to adjourn. Second: Tim Wilson. Unanimous approval. 5-0 vote. Motion passed.

Meeting adjourned at 6:20pm.

Respectfully submitted,

Laurie Coy, Recording Secretary

Tim Wilson, Board Secretary

