

MINUTES
of the Regular Meeting
of the Concord Academy Petoskey
Board of Directors
Held at 2468 Atkins Road, Petoskey, MI 49770

August 15, 2024
5:30pm

Board Members present: Jennifer Mackenzie, Brittney Grzesiak and Rebeca Otto
Absent Board Member: Shawna Messing, Tennessee Davenport
LSSU Representatives: Lynn Methner
Staff: Kali McNamara, Executive Director, Business Manager,
Laurie Coy
LEM: N/A

- I. Meeting called to order by Jennifer MacKenzie, Board of Director's Vice-President, at 5:32 pm.
- II. Roll Call was called: Tennessee Davenport-absent, Shawna Messing-absent, Brittney Grzesiak-present, Rebeca Otto-present, and Jennifer Mackenzie-present
- III. Pledge of Allegiance
- IV. Concord Creed recited.
- V. Public Comment- There was no public comment.
- VI. Consent Calendar- Rebeca Otto moved to approve the consent calendar which included the current agenda, the 6/20/24 board minutes and the monthly financials for June and July 2024. Second: Brittney Grzesiak. Unanimous approval. 3-0 vote. Motion passed.
- VII. LSSU Representative- Chris Oshelski, Executive Director of the Charter office at LSSU zoomed in for the meeting. He reported that the Governance and Compliance reports are out and should be put on the September board agenda. He reminded the board members to be aware of the effects of the political elections and how they will impact our ESP, Authorizers and each charter academy. Also, he mentioned that a bill has been passed about adding new signage and that it must include the charter authorizer and the ESP. Lastly, he mentioned that they are working on some programs/events to bring students up to the campus and also have some outreach to the academies planned. Lynn Methner briefly reviewed her rep report that was included in the board packet.
- VIII. Directors Report- Executive Director, Kali McNamara- Kali McNamara Reported that the current enrollment is at 119. Kindergarten – third grade are almost full. We are still looking for a SPED director. The front door system is in the process of being installed along with the key card access and a new video intercom system. The cellular dialer has already been installed and the Rave app is being customized for our school.

IX. Old Business- N/A.

X. New Business-

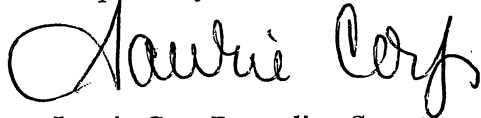
- a. Approval of Teachers First Contract, Term of contract & Direct Debit Authorization- Rebeca Otto moved to approve the Teachers First contract contingent on approval of the contract by our lawyer, Thrun Law Firm followed by approval of the contract by Shawna Messing and Kali McNamara with the contract including the following: the Human Resources Services and Worksite Employees Solution piece and the Pupil Accounting and Reporting Solution piece, deleting the Business, Finance and Accounting Solution portion and lastly, the contract will initially be for only 10 months at which time the board will re-evaluate and discuss signing for a longer period of time. Second: Brittney Grzesiak. Unanimous approval. 3-0 vote. Motion passed. Jennifer MacKenzie moved to approve the Direct Debit Authorization Form for Teachers First. Second: Brittney Grzesiak. Unanimous approval. 3-0 vote. Motion passed.
- b. Board Succession Plan- Jennifer MacKenzie moved to accept Tennessee Davenport's resignation from the Board of Directors. Second: Brittney Grzesiak. Unanimous approval. 3-0 vote. Motion passed.

XI Public Comment- N/A

XII. Adjournment- Jennifer MacKenzie moved to adjourn. Second: Brittney Grzesiak. Unanimous approval. 3-0 vote. Motion passed.

The meeting was adjourned at 6:08 p.m.

Respectfully submitted,



Laurie Coy, Recording Secretary

Brittney Grzesiak, Board Secretary

