

MINUTES
of the Regular Meeting
of the Concord Academy Petoskey
Board of Directors
Held at 2468 Atkins Road, Petoskey, MI 49770

November 21, 2024
5:30 pm

Board Members present: Shawna Messing, Jennifer Mackenzie, Ryan Cottrell and
Rebeca Otto

Absent Board Member: Brittney Grzesiak

LSSU Representatives: Lynn Methner

Staff: Business Manager, Laurie Coy

Teachers First Rep: N/A


- I. Meeting called to order by Shawna Messing, Board of Director's President, at 5:29 pm.
- II. Roll Call was called: Shawna Messing-present, Brittney Grzesiak-absent, Rebeca Otto-present, Ryan Cottrell-present and Jennifer Mackenzie-present
- III. Pledge of Allegiance
- IV. Concord Creed recited.
- V. Public Comment- There was no public comment.
- VI. Consent Calendar- Shawna Messing moved to approve the consent calendar which included the current agenda, the 10/17/24 board minutes and the monthly financials for October 2024. Second: Ryan Cottrell. Unanimous approval. 4-0 vote. Motion passed.
- VII. LSSU Representative-Lynn Methner mentioned that her report was in the board packet. She added that LSSU is always looking for ways to assist their charter schools and boards. She talked about the Professional Development that Angie Irwin just held recently along with the NWEA training that they are providing for teachers to better understand and use that data. Coming next semester, they will be offering a book study for educators in which they can receive scechs. Lastly, she mentioned the upcoming MAPSA Charter School symposium in December.
- VIII. Directors Report- Executive Director, Kali McNamara- Kali McNamara was not in attendance but her director's report was in the board packet. Laurie Coy briefly mentioned all the grants that had recently been submitted. She gave a brief overview of the site assessment which occurred last week. Then she spoke about the ESSER III Final Allocations and what that money was specifically used for. The final year end report for the ESSER III has been submitted and that grant has been completed. Laurie Coy then explained briefly where the school stands financially with further explanation to come later. It was reported that

there is an immediate need to come up with innovative ideas to increase enrollment. Four ideas were presented: Implementing morning and evening busing for our students, Food Service in-house serving breakfast and lunch, an original CTE program offered to our students along with all students in the Char-EM ISD, and lastly, a GSRP preschool program. The details of these four innovative ideas were explained with a tentative timeline laid out. A survey is going out tomorrow to all parents regarding their interest in these four ideas and is due back by December 2nd. Upon reviewing the results of the survey, decisions will be made as to how to move forward.

- IX. Old Business- N/A
- X. New Business-
 - a. Approval of the 1st Revision Budget FYE 6-30-25- Shawna Messing moved to approve the 1st Revision Budget FYE 6-30-25 as presented. Second: Jennifer Mackenzie. Unanimous Approval. 4-0 vote. Motion passed.
 - b. Approval of Mortgage Loan Forbearance- Ryan Cottrell moved to approve the forbearance of the mortgage for the 24-25 school year to allow for the implementation of some/all of the innovative ideas mentioned in the director's report to promote increased enrollment. Second: Rebeca Otto. Unanimous Approval. 4-0 vote. Motion passed.
- XI. Public Comment- Joy Bolinger explained to the board about the sex education advisory board that has been established, the sex education programs that are being researched, and what the timeline is for this program. She hopes to return to January's board meeting with more details.
- XII. Adjournment- Shawn Messing moved to adjourn. Second: Ryan Cottrell. Unanimous approval. 4-0 vote. Motion passed.

The meeting was adjourned at 6:10 p.m.

Respectfully submitted,



Laurie Coy, Recording Secretary



Brittney Grzesiak, Board Secretary