

MINUTES
of the Regular Meeting
of the Concord Academy Petoskey
Board of Directors
Held at 2468 Atkins Road, Petoskey, MI 49770

January 16, 2025
5:30 pm

Board Members present: Shawna Messing, Jennifer Mackenzie, Ryan Cottrell, Brittney Grzesiak and Rebeca Otto
LSSU Representatives: Lynn Methner
Staff: Business Manager, Laurie Coy
Teachers First Rep: Dave Patterson

- I. Meeting called to order by Shawna Messing, Board of Director's President, at 5:30 pm.
- II. Roll Call was called: Shawna Messing-present, Brittney Grzesiak-present, Rebeca Otto-present, Ryan Cottrell-present and Jennifer Mackenzie-present
- III. Pledge of Allegiance
- IV. Concord Creed recited.
- V. Public Comment- There was no public comment.
- VI. Consent Calendar- Shawna Messing moved to approve the consent calendar which included the current agenda, the 11/21/24 board minutes and the monthly financials for November and December 2024. Second: Jennifer MacKenzie. Unanimous approval. 5-0 vote. Motion passed.
- VII. LSSU Representative-Lynn Methner stated that her report was in the board packet. She reminded the board that National Charter School Choice Week was coming up. She thanked the Board of Directors for their service as it is School Board Appreciation month. Lastly, LSSU will be offering two classes for continuing education credits for staff employed by LSSU.
- VIII. Directors Report- Executive Director, Kali McNamara- Kali McNamara was not in attendance but her director's report was in the board packet. Laurie Coy briefly reviewed her report. She thanked the board for their service to our school as board members. Enrollment is currently at 104. Alise Robinson has taken over the Grades 1/2 class after MS. Stover's departure. One bus has been purchased and is getting inspected. We have two bus routes mapped out and started with bus driver interviews today. We received the SEC site assessment report and have set up a zoom meeting to review it. The highlights of this report will come next month. Upcoming events are listed in the report including the CFA Family Engagement night on February 12th at 6pm. This event is for current

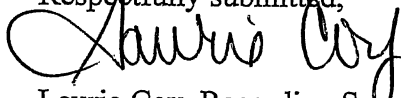
families and a chance for new families checking out Concord to see what we are all about.

Rebeca Otto added some details to the family engagement night and also mentioned that she will be serving as the Concord Family Association President along with her position as Board of Directors' Treasurer. For reasons of transparency, she wanted that noted.

- IX. Old Business- N/A
- X. New Business-
- a. Approval of the Board Policy Revisions – Fall 24 Shawna Messing moved to approve the Board Policy Revisions – Fall 24, as presented. Second: Brittney Grzesiak. Unanimous Approval. 5-0 vote. Motion passed.
 - b. Approval to remove Tennessee Davenport from Signature card & to add Rebeca Otto- Brittney Grzesiak moved to approve the removal of Tennessee Davenport's name from the signature card at 4 Front Credit Union and replace it with Rebeca Otto, as Treasurer for the Board of Directors of Concord Academy Petoskey school. Second: Jennifer MacKenzie. Unanimous Approval. 5-0 vote. Motion passed.
 - c. Approval of the purchase of the 2014 International Bus- Ryan Cottrell moved to approve the purchase of the 2014 International Bus from the Midwest Management Co. Second: Brittney Grzesiak. Unanimous Approval. 5-0 vote. Motion passed.
- XI. Public Comment- Dave Patterson wished everyone a Happy New Year. He thanked the board members for their service. He sent his condolences to Kali. He mentioned the MAPSA conference. He then briefly talked about the bus and the importance of having a spare bus as a back-up. He explained that there is a labor shortage but that they had quite a lot of resumes for bus driver positions. Lastly, he mentioned that some of the other schools have gas cards for the drivers.
Laurie Coy mentioned that each board member had been given the CAP Financial Solvency Report for 23-24 for their review.
- XII. Adjournment- Shawn Messing moved to adjourn. Second: Rebeca Otto. Unanimous approval. 5-0 vote. Motion passed.

The meeting was adjourned at 6:03 p.m.

Respectfully submitted,



Laurie Coy, Recording Secretary

Brittney Grzesiak, Board Secretary

