

MINUTES
of the Regular Meeting
of the Concord Academy Petoskey
Board of Directors
Held at 2468 Atkins Road, Petoskey, MI 49770

September 15, 2022
5:30pm

Board Members present: Shawna Messing, Jennifer Mackenzie, Tim Wilson,
Tennessee Davenport
LSSU Representative: Keith Krahnke
Staff: Executive Director, Kali McNamara, Business Manager,
Laurie Coy
LEM: N/A

- I. Meeting called to order by Shawna Messing, Board of Director's President, at 5:33 pm.
- II. Roll Call was called: Tennessee Davenport-present, Shawna Messing-present, Tim Wilson-present, and Jennifer Mackenzie-present
- III. Pledge of Allegiance
- IV. Concord Creed recited.
- V. Public Comment- There was no public comment.
- X. New Business-
 - a. Presentation of Financial Audit FYE 6-30-22- Dan Smith thoroughly reviewed the financial audit for the school for the year 2021-2022. He answered questions and emphasized the fact that the school had a financially sound year and was in good shape with the enrollment holding around 160 students for the 22-23 school year. Shawna Messing moved to accept the Financial Audit FYE 6-30-22 as presented by Dan Smith. Second: Jennifer MacKenzie. Unanimous approval. 4-0 vote. Motion passed.
- VI. Consent Calendar- Shawna Messing moved to approve the consent calendar which included the current agenda, the 8/18/22 board minutes and the monthly financials for August 2022. Second: Jennifer MacKenzie. Unanimous approval. 4-0 vote. Motion passed.
- VII. LSSU Representative- Keith Krahnke briefly reviewed his LSSU Rep Report. He reminded the board that Julie Buchholtz would be at our board meeting next month to present the Annual Academic Report. He spoke briefly about the webinars that are coming up for board members. Lastly, he mentioned that Concord Academy Petoskey will be featured in the LSSU CSO newsletter in January of 2023.
- VIII. Directors Report- Kali McNamara briefly reviewed her directors report

which was included in the board packet. She reviewed the Governance and Compliance Report from LSSU with the board. Enrollment is currently at 155 but a family of 5 just submitted applications. She mentioned that we have hired a new school secretary, Laura Merrill, who will be working in the office. The school is still in the process of getting natural gas. The gas lines have been run down Atkins Road but not up to the school yet.

IX. Old Business-

- a. Potential New Board Members- Shawn Messing reported that two new board applications have been turned in and there is possibly another one coming in. The applicants will be interviewed by the board at the October board meeting.

XI Public Comment- N/A

- XII. Adjournment- Shawna Messing moved to adjourn. Second: Tim Wilson. Unanimous approval. 4-0 vote. Motion passed.

Meeting adjourned at 6:06pm.

Respectfully submitted,


Laurie Coy, Recording Secretary

Tim Wilson, Board Secretary

