

MINUTES
of the Annual Meeting
of the Concord Academy Petoskey
Board of Directors
Held at 2468 Atkins Road, Petoskey, MI 49770

June 16, 2022
5:30pm

Board Members present: Shawna Messing, Jennifer Mackenzie, and Tim Wilson

Board Members absent: Jessica McGuiness

LSSU Representative: Keith Krahnke

Staff: Executive Director, Kali McNamara, Business Manager,
Laurie Coy

LEM: Denise Sandison

- I. Meeting called to order by Tim Wilson, Board of Director's Secretary, at 5:35 pm.
- II. Roll Call was called: Jessica McGuiness-absent, Shawna Messing-present, Tim Wilson-present, and Jennifer Mackenzie-present
- III. Pledge of Allegiance
- IV. Concord Creed recited.
- V. Public Comment- There was no public comment.
- VI. Consent Calendar- Tim Wilson moved to approve the consent calendar which included the current agenda, the 5/19/22 board minutes and the monthly financials for May 2022. Second: Jennifer Mackenzie. Unanimous approval. 3-0 vote. Motion passed.
- VII. LSSU Representative- Keith Krahnke briefly reviewed his LSSU Rep Report and notified the board that there wouldn't be a board retreat this year at LSSU. He also thanked Jessica McGuiness for her service.
- VIII. Directors Report- Kali McNamara briefly reviewed her directors report which was included in the board packet. She reviewed the Public Act 48 Plan End of Year Results. The students showed growth this year as seen in the data provided in the board packet and in her directors report. She commended Paul DeSimone for his new position as State Vice-President of Solo & Ensemble. Laurie Coy then presented pie charts showing the distribution of funding in both the ESSER II and the ESSER III grants briefly explaining the different categories. She then spoke specifically of the ESSER III grant and the amendment which is being submitting by the end of the month. She reiterated that the funding was going towards areas of need designated by the surveys regarding the spending of these federal dollars. There was discussion regarding several areas of need by the board.
- IX. Correspondence- N/A
- X. Old Business-

- a. The ESP and Board Self Evaluation results were included in the packet and will be sent to LSSU. There was no discussion on the results of the evaluations.

XI. New Business-

- a. Director's Evaluation- Denise Sandison introduced herself and explained what Lakeshore Educational Management is and how it services the school. She explained the process of evaluating the director and what data her results are based on. The results of the evaluation were shared with the board.
- b. LEM Contract for the 22-23 School Year- Tim Wilson moved to accept the LEM Contract for the 22-23 school year as it was presented to the board. Second: Jennifer Mackenzie. Unanimous approval. 3-0 vote. Motion passed.
- c. Interview Potential Board Members- Tennessee Davenport, Ryan Cottrell Both candidates introduced themselves to the board and questions were asked back and forth. Tim Wilson moved to nominate Tennessee Davenport and Ryan Cottrell to the Board of Directors for Concord Academy Petoskey School. Second: Shawna Messing. Unanimous approval. 3-0 vote. Motion passed.

Tennessee Davenport was sworn into office to fill the current vacancy on the board. She will have a three-year term. Ryan Cottrell will be sworn in at the August meeting filling in the vacancy made by Jessica McGuiness's departure. He will finish out Jessica McGuiness' term so it will expire in two years.

- d. Approval of Board Policies – Spring 2022- Tim Wilson moved to accept the Spring 2022 Board Policy Revisions as presented. Second: Shawna Messing. Unanimous approval. 4-0 vote. Motion passed.
- e. Approval of MHSAA Agreement for 8/1/22 – 7/31/23- Tim Wilson moved to approve the MHSAA Agreement for 8/1/22 – 7/31/23 as presented. Second: Jennifer Mackenzie. Unanimous approval. 4-0 vote. Motion passed.
- f. Approval of School Calendar for the 22-23 School Year- Tim Wilson moved to accept the school calendar for the 22-23 school year as presented. Second: Jennifer Mackenzie. Unanimous approval. 4-0 vote. Motion passed.
- g. Approval of Final Budget FYE 6-30-22- Tim Wilson moved to approve the Final Budget FYE 6-30-22 as presented. Second: Shawna Messing. Unanimous approval. 4-0 vote. Motion passed.
- h. Approval of Budget FYE 6-30-23- Tim Wilson moved to approve the Budget FYE 6-30-23 as presented. Second:

Jennifer Mackenzie. Unanimous approval. 4-0 vote. Motion passed.

- i. Approval of Annual Appointment & Board Calendar for the 22-23 School Year- Tim Wilson moved to fill the board positions as follows:

President – Shawna Messing

Vice-President – Jennifer Mackenzie

Secretary- Tim Wilson

Treasurer- Tennessee Davenport

Second: Jennifer Mackenzie. Unanimous approval. 4-0 vote. Motion passed.

Tim Wilson moved to accept the board calendar for the Concord Academy Petoskey School as presented. Second: Shawna Messing. Unanimous approval. 4-0 vote. Motion passed.

Tim Wilson moved to accept the remaining appointments on the Annual Meeting- Appointments 2022-2023 document as presented. Second: Shawna Messing. Unanimous approval. 4-0 vote. Motion passed.

XII Public Comment- N/A

XIII. Adjournment- Tim Wilson moved to adjourn. Second: Jennifer Mackenzie. Unanimous approval. 4-0 vote. Motion passed.

Meeting adjourned at 6:37 pm.

Respectfully submitted,



Laurie Coy, Recording Secretary

Tim Wilson, Board Secretary

