

MINUTES
of the Regular Meeting
of the Concord Academy Petoskey
Board of Directors
Held at 2468 Atkins Road, Petoskey, MI 49770

September 19, 2024
5:30pm

Board Members present: Shawna Messing, Jennifer Mackenzie, Brittney Grzesiak and Rebeca Otto

LSSU Representatives: N/A

Staff: Kali McNamara, Executive Director, Business Manager,
Laurie Coy

Teachers First Rep: Stacy Hengehold(virtually)

- I. Meeting called to order by Shawna Messing, Board of Director's President, at 5:32 pm.
- II. Roll Call was called: Shawna Messing-present, Brittney Grzesiak-present, Rebeca Otto-present, and Jennifer Mackenzie-present
- III. Pledge of Allegiance
- IV. Concord Creed recited.
- V. Public Comment- There was no public comment.
- VI. Consent Calendar- Shawna Messing moved to approve the consent calendar which included the current agenda, the 8/15/24 board minutes and the monthly financials for August 2024. Second: Jennifer MacKenzie. Unanimous approval. 4-0 vote. Motion passed.
- X. New Business-
 - a. Presentation of the Financial Audit FYE 6-30-24 – Dan Smith presented the Financial Audit FYE 6-30-24 to the board. He briefly reviewed his findings and said from an accrual base our school was stronger than it's ever been. He then went on to say that enrollment is down, and we may have to use some of the fund balance this year. He said that it was going to be a very tight year with enrollment looking like it does.
- VII. LSSU Representative-Lynn Methner N/A
- VIII. Directors Report- Executive Director, Kali McNamara- Kali McNamara briefly reviewed the directors report that was in the board packet. She reported that enrollment is at 103 YTD.
- IX. Old Business-
 - a. Approval of Teachers First Contract and Contract Term- Shawna Messing moved to approve the Teachers First contract for the 24-25 school year as presented with the contract to expire 6-30-25. Second: Jennifer MacKenzie. Unanimous approval. 4-0 vote. Motion passed.

X. New Business-

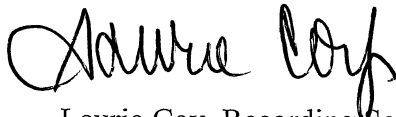
- b. Approval of Nomination for the Board of Directors position- Rebeca Otto moved to nominate John Kreider for the Board of Directors position for Concord Academy Petoskey school, to complete Tennessee Davenports term. Second: Jennifer Mackenzie. Unanimous approval. 4-0 vote. Motion passed. Roll call for vote: Shawna Messing- aye, Jennifer Mackenzie- aye, Rebeca Otto - aye, Brittney Grzesiak - aye
- c. Appointment of Board of Directors Treasurer- Shawna Messing moved to appoint Rebeca Otto as the Board of Directors Treasurer for Concord Academy Petoskey school. Second: Jennifer Mackenzie. Unanimous approval. 4-0 vote. Motion passed.
- d. Annual Governance/Compliance Report from LSSU- This report was briefly reviewed by the Board.
- e. Approval of the Title IX policy upgrades – Shawna Messing moved to approve the Title IX policy updates as presented. Second: Rebeca Otto. Unanimous approval. 4-0 vote. Motion passed.

XI Public Comment- N/A

XII. Adjournment- Shawn Messing moved to adjourn. Second: Brittney Grzesiak. Unanimous approval. 4-0 vote. Motion passed.

The meeting was adjourned at 6:14 p.m.

Respectfully submitted,



Laurie Coy, Recording Secretary

Brittney Grzesiak, Board Secretary

