

MINUTES
of the Regular Meeting
of the Concord Academy Petoskey
Board of Directors
Held at 2468 Atkins Road, Petoskey, MI 49770

December 5, 2023
5:30pm

Board Members present: Shawna Messing, Jennifer Mackenzie, Brittney Grzesiak,
and Rebeca Otto

Absent Board Members: Tennessee Davenport

LSSU Representatives: Supervising Field Officer, Lynn Methner

Staff: Business Manager, Laurie Coy

LEM: N/A

- I. Meeting called to order by Shawna Messing, Board of Director's President, at 5:32 pm.
- II. Roll Call was called: Tennessee Davenport-absent, Shawna Messing-present, Brittney Grzesiak-present, Rebeca Otto-present, and Jennifer Mackenzie-present
- III. Pledge of Allegiance
- IV. Concord Creed recited.
- V. Public Comment- There was no public comment.
- VI. Consent Calendar- Shawna Messing moved to approve the consent calendar as presented which includes the current agenda, the 10/19/23 board minutes and the monthly financials for October 2023. Second: Jennifer MacKenzie. Unanimous approval. 4-0 vote. Motion passed.
- VII. LSSU Representative- Lynn Methner was excited to report that LSSU is bringing back in-person events for the board members. There will be a leadership conference in July in Bay City for board members with more info to follow. She also mentioned the TEAC Trauma Informed Instruction class being offered this spring to academy staff with LSSU covering the cost of the tuition. Lastly, she wanted to remind us of the summer camps in May/June or fall for classes to come to the campus to explore the natural beauty in the area.
- VIII. Directors Report- Executive Director, Kali McNamara, was not present at the meeting. The full director's report is available to read. Mrs. Coy spoke briefly about the 31aa grant listed in the director's report along with other safety/security and mental health grants currently available. Some options for use of these funds included Camp Dagget team building activities, the RAVE Mobile Safety app, a cellular dialer for the fire alarm system, Nightlock Door systems for all interior doors, replacement of the front lobby entrance doors, a new video intercom system, a new access control system and a power door operator system. More information with a

detailed funding explanation will follow. These ideas are being driven by the mental health survey and the safety/security survey which were recently conducted.

IX. Old Business- N/A

X. New Business-

- a. Approval of 1st Revision Budget FYE 6-30-24- Shawna Messing moved to approve the 1st Revision Budget FYE 6-30-24 as presented. Second: Jennifer MacKenzie. Unanimous approval. 4-0 vote. Motion passed.

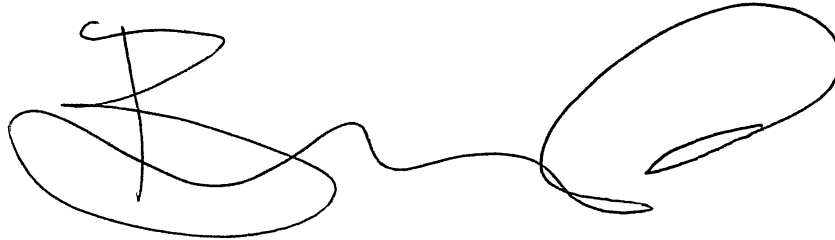
XI Public Comment- N/A

XII. Adjournment- Shawna Messing moved to adjourn. Second: Jennifer MacKenzie. Unanimous approval. 4-0 vote. Motion passed.

The meeting was adjourned at 6:16pm.

Respectfully submitted,

Brittney Grzesiak, Board Secretary

A handwritten signature in black ink, appearing to read "Brittney Grzesiak". The signature is fluid and cursive, with a large loop at the end.