

MINUTES
of the Regular Meeting
of the Concord Academy Petoskey
Board of Directors
Held at 2468 Atkins Road, Petoskey, MI 49770

March 21, 2024
5:30pm

Board Members present: Shawna Messing, Jennifer Mackenzie, Brittney Grzesiak,
Tennessee Davenport and Rebeca Otto
LSSU Representatives: Lynn Methner
Staff: Business Manager, Laurie Coy, Executive Director, Kali
McNamara
LEM: N/A

- I. Meeting called to order by Shawna Messing, Board of Director's President, at 5:30 pm.
- II. Roll Call was called: Tennessee Davenport-present, Shawna Messing-present, Brittney Grzesiak-present, Rebeca Otto-present, and Jennifer Mackenzie-present
- III. Pledge of Allegiance
- IV. Concord Creed recited.
- V. Public Comment- There was no public comment.
- VI. Consent Calendar- Shawna Messing moved to approve the consent Calendar, with a correction to the date of the proposed minutes for the 2/15/24 meeting, which includes the current agenda, the 2/15/24 board minutes and the monthly financials for February 2024. Second: Jennifer MacKenzie. Unanimous approval. 5-0 vote. Motion passed.
- VII. LSSU Representative- Lynn Methner briefly reviewed her field report. She stressed the need for the ESP and Board Self-Evals to be completed by 5/31/24. She reminded the board that there was still some paperwork to be cleaned up for the two board members who were reapplying for the board. The professional development options for board members were also mentioned. Finally, she stated that it was great to see some of our students on the LSSU campus for the performance last month.
- VIII. Directors Report- Executive Director, Kali McNamara, also briefly reviewed her report. She mentioned the upcoming events to help promote Concord: Kindergarten Round-up/Open House, Children's Health Fair, and Project Connect. The school has new brochures to distribute to the public too. The school was approved for the 31aa Mental Health/Safety grant which will be used for a more secure front door system along with the Rave app and possibly the Character Strong curriculum. Kali McNamara recently participated in the bi-annual review of the Emergency Operations Plan with our local law enforcement. She mentioned that the

ESP and Board Self-eval surveys are up and ready for the board to complete. Lastly, she discussed with the board about not having paper board packet copies and instead, going to electronic copies. The board would still like several paper copies available at the meeting as would Shawna Messing.

IX. Old Business-

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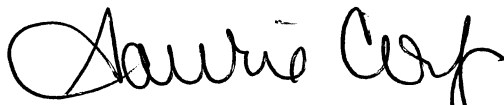
- a. Approval of 2nd Revision Budget FYE 6-30-24- Shawna Messing moved to approve the 2nd Revision Budget FYE 6-30-24 as presented. Second: Jennifer Mackenzie. Unanimous approval. 5-0 vote. Motion passed.
- b. Approval of the Budget Timeline 2024-2025- Shawna Messing moved to approve of the Budget Timeline 2024-2025 as presented. Second: Jennifer Mackenzie. Unanimous approval. 5-0 vote. Motion passed.
- c. Approval of Revised School Calendar SY 2023-2024- Brittney Grzesiak moved to approve the Revised School Calendar SY 2023-2024 as presented. Second: Rebeca Otto. Unanimous approval. 5-0 vote. Motion passed.
- d. Approval of the Board of Directors nomination- Jennifer MacKenzie. Shawna Messing moved to nominate Jennifer MacKenzie to the Board of Directors for Concord Academy Petoskey school for another term. Second: Tennessee Davenport. Unanimous approval. 5-0 vote. Motion passed.

XI Public Comment- N/A

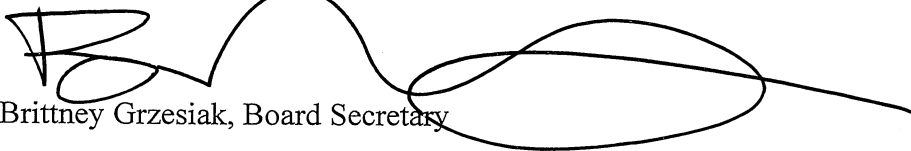
XII. Adjournment- Shawna Messing moved to adjourn. Second: Rebeca Otto. Unanimous approval. 5-0 vote. Motion passed.

The meeting was adjourned at 5:53pm.

Respectfully submitted,



Laurie Coy, Recording Secretary



Brittney Grzesiak, Board Secretary