

MINUTES  
of the Regular Meeting  
of the Concord Academy Petoskey  
Board of Directors  
Held at 2468 Atkins Road, Petoskey, MI 49770

February 16, 2023  
5:30pm

Board Members present: Shawna Messing, Jennifer Mackenzie, Tennessee Davenport,  
Tim Wilson and Rebeca Otto  
LSSU Representative: Keith Krahnke, virtually  
Staff: Executive Director, Kali McNamara, Business Manager,  
Laurie Coy  
LEM: N/A

- I. Meeting called to order by Shawna Messing, Board of Director's President, at 5:39 pm.
- II. Roll Call was called: Tennessee Davenport-present, Shawna Messing-present, Tim Wilson-present, Rebeca Otto-present and Jennifer Mackenzie-present
- III. Pledge of Allegiance
- IV. Concord Creed recited.
- V. Public Comment- There was no public comment.
- VI. Consent Calendar- Shawna Messing moved to approve the consent calendar which included the current agenda, the 12/06/22 board minutes and the monthly financials for November, December 2022 and January 2023. Second: Rebeca Otto. Unanimous approval. 5-0 vote. Motion passed.
- VII. LSSU Representative- Keith Krahnke thanked the board for their service on the board. He then briefly reviewed his January and February reports.
- VIII. Directors Report- Kali McNamara also thanked the board for the work that they do to make our school a better place. She briefly reviewed her January report. She then went on to update the board about the Return to In-Person Instruction and Continuity of Services Plan revisions. She commended the board for their service, the kids who participated in the X-mas card contest through LSSU and also, Mr. DeSimone and the students participating at the Solo & Ensemble competition for their success. She mentioned the lockdown drill held last week and fielded questions regarding its success. Enrollment is currently at 157. Kali then gave a quick synopsis of the Performance Portfolio Report compiled by LSSU, highlighting Concord Academy Petoskey's successes. She then turned the floor over to Mrs. Coy to discuss the potential parking lot and paving project. Mrs. Coy discussed the need for the parking lot to be rebuilt and

for the mainline roadway to receive some attention also. Benchmark Engineering Company was hired to design a complete parking lot plan. A bid notice for the project was publicly advertised, and bids were received. Mrs. Coy has also been in contact with US Bank, and the New York bondholders and has been working on the financial feasibility of the project. Final details will be ready at the next board meeting. Kali McNamara then reviewed several points of the 2022 Site and Facility Report and discussed several corrections in their findings. She stressed multiple times that safety is the number one priority always. Lastly, she reminded the board about the board professional development opportunities.

IX. Old Business- N/A

X. New Business-

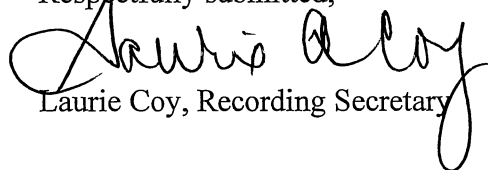
- a. Return of In-Person Instruction and Continuity of Services Plan Revision- Kali McNamara reviewed the changes in the plan and explained the need for the changes.
- b. Approval of Fall 22 Board Policy Revisions- Shawna Messing moved to accept the Fall 22 Board Policy Revisions as presented. Second: Jennifer MacKenzie. Unanimous approval. 5-0 vote. Motion passed.
- c. Board Member Succession Planning- The board discussed the possible need for future board members. Tim Wilson and Shawna Messing's terms are up as of June 30, 2023. Tennessee Davenport will be terminating her membership on June 30, 2023, also. Potential nominations will take place at the March meeting.

XI. Public Comment- There was no public comment.

XII. Adjournment- Shawna Messing moved to adjourn. Second: Tim Wilson. Unanimous approval. 5-0 vote. Motion passed.

Meeting adjourned at 6:31pm.

Respectfully submitted,

  
Laurie Coy, Recording Secretary

Tim Wilson, Board Secretary

