

MINUTES
of the Regular Meeting
of the Concord Academy Petoskey
Board of Directors
Held at 2468 Atkins Road, Petoskey, MI 49770

September 21, 2023
5:30pm

Board Members present: Shawna Messing, Jennifer Mackenzie, Brittney Grzesiak,
Tennessee Davenport and Rebeca Otto
LSSU Representative: N/A
Staff: Executive Director, Kali McNamara, Business Manager,
Laurie Coy
LEM: N/A

- I. Meeting called to order by Shawna Messing, Board of Director's President, at 5:32 pm.
- II. Roll Call was called: Tennessee Davenport-present, Shawna Messing-present, Brittney Grzesiak-present, Rebeca Otto-present, and Jennifer Mackenzie-present
- III. Pledge of Allegiance
- IV. Concord Creed recited.
- V. Public Comment- There was no public comment.
- X. New Business-
 - a. Presentation of Financial Audit FYE 6-30-23 - Dan Smith. Dan Smith reviewed the highlights of the audit FYE 6-30-23. He felt the school had a good year and was in good shape. He stressed the importance of keeping the enrollment up and mentioned that the mortgage would be paid off for the school in 8 years.
- VI. Consent Calendar- Shawna Messing moved to approve the consent calendar which included the current agenda, the 8/17/23 board minutes and the monthly financials for August 2023. Second: Jennifer MacKenzie. Unanimous approval. 5-0 vote. Motion passed.
- VII. LSSU Representative- Lynn Methner was not in attendance but had sent her report through with the board packet.
- VIII. Directors Report- Kali McNamara briefly reviewed her report which was in the board packet. She commended the school staff for stepping up and making a difference. Enrollment is at a head count of 151 with 6 of those students only attending part time. Mr. DeSimone is currently filling the EL Music/MS Choir position while we search for a qualified candidate. The parking lot and resurfacing of the drive are completed. The landscaping being done at the front of the school will be completed in

early October. Kali mentioned the board professional development options and opportunities.

IX. Old Business- N/A

X. New Business-

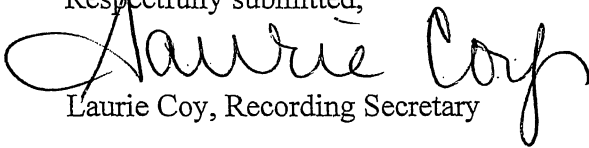
b. Annual Governance/Compliance Report from LSSU- Kali
McNamara briefly went over the findings of the report.

XI Public Comment- N/A

XII. Adjournment- Shawna Messing moved to adjourn. Second: Jennifer MacKenzie. Unanimous approval. 5-0 vote. Motion passed.

The meeting was adjourned at 5:55pm.

Respectfully submitted,

A handwritten signature in cursive script that reads "Laurie Coy".

Laurie Coy, Recording Secretary

Brittney Grzesiak, Board Secretary

A handwritten signature in cursive script that reads "Brittney Grzesiak".